



CITIZEN
DESIGN

INFO (AT)
COLLABORATIVECO.COM
206.535.7908

WE ARE FAMILY
DESIGNING INSPIRED SPACE
TO CREATE COMMUNITY

July 22, 2025

Architect's Response Letter
RE: Intake Screening Notice
Permit Application #: 2506-309
Project Address: 6427 E Mercer Way
Preparer/Contact: Jacob Young
Contact Info: 206.535.7908

Please use the matrix below combined with the revised drawing set as the response to the Intake Screening Notice. If you have any questions or need additional information, please feel free to contact our office. We look forward to continuing to work together as this project moves forward.

Humbly submitted,

Citizen Design

Response: CUSTOMER SERVICE TEAM

City Staff: Norine Allerdice

norine.allerdice@mercerisland.gov

Date Rec: June 30, 2025

#	RESPONSE	SHEET
1	Sign Posting and Notice of Application Noted. Please advise if our involvement is needed to give notice.	N/A
2	Seasonal Development Limitation Waiver Noted. The requested waiver form is attached.	ATT
3	Hold Harmless Document required due to Geological Hazard Area. Noted. Please send the document to permits@collaborativeco.com when it is ready for signature.	N/A
4	Geotechnical Peer Review is required. The Applicant shall bear the cost of this review. Noted. Please send the peer review invoice to permits@collaborativeco.com when payment is due.	N/A

5	Minimum water meter size is 1". Sizing requirements described above are the MINIMUM requirements as outlined by the Uniform Plumbing Code. Please consult with fire sprinkler contractor before installing water system, as a larger meter or supply line may be necessary to achieve fire flow for a fire sprinkler system. Noted. The fire sprinkler designer will be consulted prior to meter installation.	N/A
6	Impact Fees Apply. Noted. Fees will be paid when due.	N/A

Response: BUILDING

City Staff: Gareth Reece

gareth.reece@mercerisland.gov

Date Rec: June 30, 2025

#	RESPONSE	SHEET
1	Provide Lateral Resisting System design for the following scope: Verify earthquake design parameters per USBS (either zip code or Latitude/Longitude) and revise structural analysis and design as necessary). The Wind Exposure for the site is category 'C' as it is within 1500 feet of the shoreline – review and revise the lateral calculations and design as necessary to accommodate additional loads. Noted. Design criteria are given in the structural calculations package on Pages 2-7.	ATT
2	Provide Retaining wall: calculations Noted. Retaining wall calculations are provided in the supplemental structural calculations, attached.	ATT
3	Provide key plans (min. 8½ by 11) for: shear walls. Noted. The key plans are provided in the supplemental structural calculations, attached.	ATT
4	Structural calculation packet was not found with the intake documents – please include for a complete application. Noted. The calculation packet has been included with this submission.	ATT
5	Statement of structural special inspection on page 2 of the single family coversheet, including RDP info, must be completed for acceptance of the application. Noted. The requested section has been completed.	ATT
6	Geotech report advises signification over-excavation. Include an excavation plan to describe the extents of ground disturbance. Contested. This was previously included as Sheet A0.6.	A0.6

Response: CIVIL/SITE/UTILITIES

City Staff: Ruji Ding

ruji.ding@mercerisland.gov

Date Rec: June 30, 2025

#	RESPONSE	SHEET
N/A	No comments received.	--

Response: FIRE

City Staff: Mark Jung

mark.jung@mercerisland.gov

Date Rec: June 30, 2025

#	RESPONSE	SHEET
1	<p>Please add the following plan note to expedite Fire plan review: "NFPA 72 (Chapter 29) - Monitored Household Fire Alarm Fire Alarm System in compliance with NFPA 72 and CoMI standards shall be installed throughout the residence. A separate FIRE permit is required."</p> <p><u>Noted. The requested text has been added to Sheets A0.0 and A0.3.</u></p>	A0.0 A0.3
2	<p>Please add the following plan note to expedite Fire plan review: "NFPA 13D (Full Coverage) Fire Sprinkler System in compliance with NFPA 13D and CoMI standards shall be installed throughout the residence. A separate FIRE permit is required."</p> <p><u>Noted. The requested text has been added to Sheets A0.0 and A0.3.</u></p>	A0.0 A0.3

Response: LAND USE

City Staff: Grace Manahan

grace.manahan@mercerisland.gov

Date Rec: June 30, 2025

#	RESPONSE	SHEET
1	<p>Indicate driveway length and width.</p> <p><u>Noted. The requested dimensions have been added to Sheet A0.3.</u></p>	A0.3
2	<p>Indicate required yard setbacks (minimum distance from structures to property lines).</p> <p><u>Contested. The setbacks were previously included on Sheet A0.3.</u></p>	A0.3
3	<p>Indicate maximum downhill building façade and height.</p> <p><u>Contested. The requested dimension was previously included on Sheet A3.1. It is also referenced in the zoning table on A0.3 for convenience.</u></p>	A0.3 A3.1
4	<p>Have your arborist speak to MICC 19.10.060(A)(3).</p> <p><u>Contested. The referenced code section is related to the retention of exceptional trees 24" in diameter or greater. As can be seen in Attachment 3 to the arborist report, one tree [2527] on the subject is both exceptional and in this size category. This tree is proposed to remain, and tree protection requirements for it [and other existing trees] are given as Attachment 5. Therefore, the requirements of this section have been addressed and satisfied in the arborist report.</u></p>	ATT